內部公文編號：

輔英科技大學物品領用單

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| 領用單位： | | | 領用日期： | | | |
| 品　　名 | | 單位 | | 數量 | | 備註 |
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| 合　　計 | |  | |  | |  |
| 領用人： | 領用單位主管： | | | | 採購保管組： | |

保存年限：二年

表單編號：1205-3-11-0401